

TENDER DOCUMENT**FOR****DESIGN, SUPPLY, ERECTION AND TRIAL RUN OF NUTMEG
PROCESSING PLANT****PREAMBLE**

PROJECT : NUTMEG PROCESSING PLANT

LOCATION : CHALAKUDY SERVICE CO-OPERATIVE
BANK LTD.NO.R 192, HEAD OFFICE,CHALAKUDY PO,
THRISSUR, KERALA - 680307

COMPLETION : WITHIN 10 WEEKS FROM DATE AGREEMENT

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For Chalakudy Service Co-Operative Bank

Place: Chalakudy

Date: _____



**For CHALAKUDY SERVICE CO-OPERATIVE BANK
LTD. No. R.192**

Authorised Signatory  Secretary

ARTICLE 1**DEFINITIONS**

For this Tender, terms set forth in this **Article 1.1**, when employed in singular or plural form, are defined to mean, unless the context otherwise requires, the following.

- 1.1 Nutmeg Processing Plant** means the proposed latest and advanced Drying, Grading, Size reducing, Decorticating and packing technology at the premises of **CHALAKUDY SERVICE CO-OPERATIVE BANK NO.R 192, H.O., CHALAKUDY PO, THRISSUR, KERALA 680307**
- 1.2 Nutmeg Processing Machinery** means, the complete set of machinery required for **Nutmeg Processing Plant**.
- 1.3 Bidder/Contractor** means, the eligible Person / Firm / Co-operative Society or Company who may tender for design, supply and erection of **Nutmeg Processing Plant**.
- 1.4 Offer** means sealed offer based on this **Tender NO. 2235_T2/2023**, from **Bidder/Contractor**, for design, supply erection and trial run of **Nutmeg Processing Plant**.
- 1.5 Contract Document** means and includes **Offer** and acceptance thereof, including conditions, specifications, designs, drawings and formal **Agreement**.
- 1.6 Contract Value** means the fixed amount, including all taxes and duties, offered by **Bidder/Contractor** to design, supply and erection of **Nutmeg Processing Plant**.
- 1.7 Earnest Money Deposit (EMD)** (equivalent of 2 % of **Contract Value** by Demand Draft from a Scheduled Bank, to be submitted along with **Offer**) is to ensure that **Bidder/Contractor** does not submit a dummy **Offer** or back out at time of Tender opening.
- EMD provided by successful **Bidder/Contractor** is retained against **Security Deposit**. In the event of successful **Bidder/Contractor** backing out, respective **EMD** is forfeited.
- EMDs from unsuccessful **Bidders/Contractors** are returned within 15 days from date of opening of the **Tender**
- 1.8 Time of completion** means the period in which design, supply and erection of **Nutmeg Processing Plant** is to be completed from the date of signing the **Contract**.
- 1.9 Project Officer** means the executive, duly authorised by **chalakudy Service Co-Operative Bank** as in charge of execution of **Project** and to whom **Bidder/Contractor** will report all technical aspects of setting up **Nutmeg Processing Plant**.
- 1.10 Certificate of Practical Completion** is the certificate issued by **Project Officer**, confirming that **Bidder/Contractor** has **completed** the contractual obligations as per **Offer**, including trail run of the **said plant at Chalakudy Service Co-Operative Bank**.
- 1.11 Guarantee period** of 24 months or the period in which **Nutmeg Processing Plant** produces the first 250 MT of saleable final product, whichever comes first, after completing the project.

If any defect or malfunctioning of any items of **Nutmeg Processing Plant** during this period, as observed and notified by **Project Officer, Bidder/Contractor** shall rectify or replace the item at his cost.

1.12 No Claim Certificate means, the certificate issued by **Project Officer**, to **Bidder/Contractor** after **Guarantee period** confirming satisfactory operation of all items of **Nutmeg Processing Plant**

1.13 Performance Guarantee means 5% of **Contract Value** covering **Guarantee period**.

After adjusting the **EMD**, balance of **Performance Guarantee** may be recovered by percentage deduction from the successful **Bidder/ Contractor's**, respective "on account" bills.

Performance Guarantee amount shall be returned to the **Bidder/Contractor** within 15 days from the date of **No Claim Certificate** issued by **Project Officer**.

1.14 Agreement, which is part of **Contract Documents**, means the formal Agreement executed between **Chalakudy Service Co-Operative Bank** and **Bidder/Contractor**. **Agreement** will govern all terms and conditions of completion of the work under reference here.

1.15 List of Nutmeg Processing Plant Machinery means the details/specifications for **Nutmeg Processing Plant**, attached as **Annex. 1** which may be amplified added to or superseded, by written instruction of **Project Officer** before signing of formal **Agreement**.

1.16 Building Drawing, which is part of **Contract Documents**, means **Drng.No. LSGD 1.1A** of the approved **Factory Building** in which **Nutmeg Processing Plant** is to be erected and copy of which is attached as **Annex 2**.

ARTICLE 2

TENDER CONDITIONS

2.1 ELIGIBILITY / QUALIFICATION

Bidder/Contractor must have Experience in design, supply and erection of Machinery for **Agri produces Processing Plant** and should have completed, supply, erection and commissioning of Machinery for **Agri produces processing** of minimum 50000 nuts/Day capacity, within the last 5 years.

If so desired by **chalakudy Service Co-Operative Bank**, **Bidder/Contractor** will make arrangements for **Project Officer** to see the Machinery, supplied by **Bidder/Contractor** in operation.

Details of **Agri produces Processing Plant & Machinery**, currently in operation to which **Bidder/Contractor** has supplied Machinery of minimum 50000 nuts/Day capacity, completed within the past 5 years by **Bidder/Contractor** should be submitted with **Offer**.

| S.No | Name & Location of Nutmeg Processing Plant | Installed Capacity | Year of Completion |
|------|--|--------------------|--------------------|
| 1 | | | |
| 2 | | | |

2.2 Permissions/Approvals

Bidder/Contractor must have all necessary statutory and valid Permissions/Approvals as well as Registration for WCT (Work Contract, Tax), Service Tax etc. necessary, to undertake supply, erect and trial run of **Nutmeg Processing Plant**. *Agri produces processing*

Self-attested Copies of applicable **Approvals/Permissions/Registration** should be listed and submitted along with **Offer**

2.3 Items of Nutmeg Processing Plant & Machinery

Items as per specifications in Tender and brought on site by **Bidder/ Contractor** shall be erected only after inspection and approval by **Project Office**.

ARTICLE 3

FORM OF TENDER

3.1 Competence

If **Bidder/Contractor** is,

an individual, **Offer** shall be signed with full name and complete address, both permanent address and communication address.

a partnership firm, **Offer** shall be signed by the Managing Partner of the firm. Notarised copy of Registered Partnership Deed of the firm shall be submitted along with **Offer**.

a company incorporated under the companies Act (1 of 1956), **Offer** shall be signed by its Managing Director duly authorized on their behalf and shall bear the official seal of the company.

3.2 Covering Letter

Offer shall have a covering letter, signed and sealed, generally, in the following format, typed on the letterhead of **Bidder/Contractor**.

From

.....

Ref :

.....

Date :

Sub : Offer for design, supply, erection and trial run of Nutmeg Processing Plant against Tender No.2235_T2/2023

Dear Sir,

I/We hereby submit Offer for design, supply and erection of **Nutmeg Processing Machines & Plant**, for **Chalakydy Co-Operative Bank**

| | | |
|------------------------------|--|---------------|
| Contract Amount | - Design, supply, erection and Trial run of complete Nutmeg Processing Machineries&Plant inclusive of taxes | Rs. lacs |
| | Packing & forwarding charge | Rs. lacs |
| | Freight & transit Insurance | Rs. lacs |
| Delivery | - within 3 weeks from date of Agreement | |
| Completion | - within 12 weeks from date of Agreement | |
| Guarantee Period | - 24 months or production of 250 MT of saleable, Vacuum fried chips, from date of Practical Completion | |
| Earnest Money Deposit | - Rs.lacs Rs.....lacs (2 % of Contract Value) by DD No..... datedfrom..... | |
| Validity of Offer | - 30 days from date of Offer | |

Should this Offer be accepted, I/We hereby agree, to abide by and fulfil all the terms and conditions and execute all the works referred to in my/our Offer. If I /We fail to commence the work by the specified date mentioned above, I/We understand that my/our contract may be cancelled.

Yours faithfully,
for

Authorised Signatory

Attachments :**Detailed Offer****Annex. 1** Copies of Completion Certificate/s**Annex. 2** Approvals/Permissions/Registration

Place:

Date:

Authorised Signatory

ANNEX 1 LIST OF MACHINERIES FOR NUTMEG PROCESSING UNIT

Sub: Design, Fabrication, Supply & Erection of Nutmeg Processing Plant & Machinery (Essential Utility Devices can be added) to process 50000nos/Day

| Sl.No | Machines | Power(in Kw) |
|-------|----------------------------|--------------|
| 1 | Dryer | 31.5 |
| 2 | Grader | 0.75 |
| 3 | Size Reduction | 2.23 |
| 4 | Decorticator | 2.23 |
| 5 | Packing Machine | 10 |
| 6 | Cold Room | 5 |
| 7 | Miscellaneous | 3 |
| 8 | Steel storage Silos (50MT) | |

Place :

Date :



for Chalakudy Service Co-Operative Bank

For CHALAKUDY SERVICE CO-OPERATIVE BANK
LTD. No.R.192

Authorised Signatory

Secretary